

St Mary of the Angels
**Friends of Saint Mary of the Angels
Charitable Trust**

Performance Report

For the year ended 31 March 2017

Contents

	Page
Non-Financial Information:	
Entity Information	1
Statement of Service Performance	2
Financial Information:	
Statement of Financial Performance	3
Statement of Financial Position	4
Statement of Cash Flows	5
Statement of Accounting Policies	6
Notes to the Performance Report	7-8
Independent Auditor's Report	9-10

Friends of Saint Mary of the Angels Charitable Trust
Entity Information
For the year ended 31 March 2017

Legal Name of Entity: Friends of Saint Mary of the Angels Charitable Trust
Type of Entity and Legal Basis: Charitable Trust
Registration Number: CC21962

Entity's Purpose or Mission:

The establishment of the Friends of Saint Mary of the Angels Charitable Trust ("the Trust"), as defined in the constitution, is for "the benefit of religious, charitable and educational purposes of the Parish of Saint Mary of the Angels, Boulcott Street, Wellington, New Zealand and in particular, but without limitation to:

- a) the restoration of the historic Church of Saint Mary of the Angels,
- b) the ongoing maintenance, upkeep and preservation of the Church of Saint Mary of the Angels,
- c) the preservation and upkeep of the Church's archives and any historical exhibition,
- d) the maintenance of the presbytery, and
- e) the development and maintenance of the grounds and environs.

Entity Structure:

The Trust is an independent body with its own constitution and separate from the Parish of Saint Mary of the Angels although its primary reason for existence is as detailed above. Whenever the Parish of Saint Mary of the Angels' Preservation and Maintenance Committee and Finance Committee decide that major work is necessary, they work together with the Trust, through its Parish Priest, when finance is required. The Trust is not necessarily the lead fund raiser or the only provider of funds because the Parish Finance Committee as is necessary, will also on occasions approach donors and organisations for funding part or all of such work. The Trustees when deciding on any funds raised by the Trust must always consider the financial viability of the Trust at all times.

For the year ended 31 March 2017, the trustees are listed below:

1. Geoff Ellis, Chairman
2. Fr Barry Scannell, SM, Trustee/Parish Priest
3. Stephen Lucy, Trustee
4. James Young, Trustee
5. John Moynihan, Trustee
6. Gay O'Sullivan, Trustee

As at 31 March 2017, the Trust has ninety four (94) members, (2016: 97).

The office of the Friends of St Mary of the Angels Charitable Trust is established at 17 Boulcott Street, Wellington 6011, New Zealand. Telephone number is +64-4-473-8074. Email address is smoaoffice@xtra.co.nz.

Main Sources of the Entity's Cash and Resources:

The main source of cash and resources of the Trust is donations from its members. The unused funds are invested in fixed term deposits to earn interest.

**Friends of Saint Mary of the Angels Charitable Trust
Statement of Service Performance
For the year ended 31 March 2017**

Description of the Entity's Outcomes:

To assist with the above listed objectives the Trust will:

- a) solicit donations and gifts (including testamentary gifts),
- b) accept the control and custody of any assets which assist the Trust in achieving its objectives,
- c) upgrade and restore the Church and where appropriate and necessary to renew, replace any part or parts and to add to or modify in accordance with best trade practices to a state where it is in good order and condition,
- d) operate a capital fund (the "Reserve Fund") from which the income may be applied to meet the on going costs of maintaining and preserving the restored historic church and in maintaining the presbytery, grounds and environs surrounding the church,
- e) promote and assist in the maintenance and preservation of the special character of the church and its environs.

Description and Quantification of the Entity's Outputs:

	This Year	Prior Year
Donation towards the seismic strengthening of the Church	\$25,000	\$155,788
Number of Donors	11	16

Friends of Saint Mary of the Angels Charitable Trust
Statement of Financial Performance
For the year ended 31 March 2017

	Note	This Year \$	Prior Year \$
Revenue			
Fees, subscriptions and other revenue from members	1	7,615	8,468
Interest, dividends and other investment revenue	1	4,266	7,628
Total Revenue		<u>11,881</u>	<u>16,096</u>
Expenses			
Grants and donations made	2	25,000	155,788
Other expenses	2	2,363	1,381
Total Expenses		<u>27,363</u>	<u>157,169</u>
Deficit for the year		<u>(15,482)</u>	<u>(141,073)</u>

This performance report is to be read in conjunction with the accompanying notes.

Friends of Saint Mary of the Angels Charitable Trust
Statement of Financial Position
As at 31 March 2017

Assets	Note	This Year	Prior Year
Current Assets		\$	\$
Bank accounts and cash	3	90,763	5,390
Current investments	3	10,500	98,000
Other current assets	3	48	2,903
Total Current Assets		101,311	106,293
 Non-Current Assets			
Investments	3	5,000	15,500
Total Non-Current Assets		5,000	15,500
 Total Assets		106,311	121,793
 Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	40	40
Total Current Liabilities		40	40
 Net Assets		106,271	121,753
 Accumulated Funds			
General fund	5	22,858	39,805
Seismic strengthening fund	5	-	1,100
Reserve fund	5	83,413	80,848
Total Accumulated Funds		106,271	121,753

This performance report is to be read in conjunction with the accompanying notes.

For and on behalf of the Trustees:

Chairperson: _____

Geoff Ellis

Date: 24/07/2017

Friends of Saint Mary of the Angels Charitable Trust
Statement of Cash Flows
For the year ended 31 March 2017

	Note	This Year \$	Prior Year \$
Cash flows from operating activities			
Cash received from:			
Fees, subscriptions and other revenue from members		7,615	8,468
Interest, dividends and other investment receipts		7,121	8,112
Cash was applied to:			
Donations paid to SMOA parish		(25,000)	(155,788)
Payments to suppliers		(2,363)	(1,381)
Net cash flow (used in)/from operating activities		(12,627)	(140,589)
 Cash flows from investing and financing activities			
Cash received from:			
Receipt from the sale of investments		98,000	130,728
Cash was applied to:			
Payments to purchase investment		-	-
Net cash flows from/(used in) investing activities		98,000	130,728
 Net (decrease)/increase in cash		85,373	(9,861)
Opening cash		5,390	15,251
Closing cash	3	90,763	5,390
 This is represented by:			
 Bank accounts and cash	3	90,763	5,390

This performance report is to be read in conjunction with the accompanying notes.

Friends of Saint Mary of the Angels Charitable Trust
Statement of Accounting Policies
For the year ended 31 March 2017

Basis of Preparation

The Trust has elected to prepare its financial statements using Tier 3 PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of less than \$2million. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Specific Accounting Policies

1) Goods and Services Tax

The Trust is not registered for GST purposes. All items in the financial statements are stated at cost to the Trust.

2) Income Tax

The Trust has charitable status for income tax purposes and is exempt from income tax.

3) Bank Accounts

Bank accounts in the Statement of Cash Flows comprise bank balances with BNZ.

4) Securities and Guarantees

There was no overdraft as at balance date nor was there any facility arranged.

5) Church Seismic Strengthening Fund

The Church Seismic Strengthening Fund has been established to record the contributions made towards the seismic strengthening of the Parish Building and the Church of Saint Mary of the Angels. The balance of this Fund has been disclosed in the Equity section of the Statement of Financial Position.

6) Reserve Fund

The Reserve Fund is an investment fund set up to provide on-going funding for the restoration and maintenance of the interior and exterior of the Church of Saint Mary of the Angels. The Reserve Fund provides interest which the Trustees can decide to either contribute to projects within the Parish or retain within the Reserve Fund. Apart from extraordinary circumstances (as outlined in the Constitution), the Reserve Fund remains intact and only the interest can be used by the Trustees.

The balance of this Fund has been disclosed in the Equity section of the Statement of Financial Position.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those in the previous year.

Friends of Saint Mary of the Angels Charitable Trust
Notes to the Performance Report
For the year ended 31 March 2017

Note 1. Analysis of Revenue

Revenue Item		This Year	Prior Year
		\$	\$
Fees, subscriptions and other revenue from members	For church seismic strengthening	-	1,100
	For general purpose	7,615	7,368
Total		7,615	8,468

Revenue Item		This Year	Prior Year
		\$	\$
Interests, dividends and other investment revenue	Interest – general fund	2,565	4,297
	Interest – reserve fund	1,701	3,331
Total		4,266	7,628

Note 2. Analysis of Expenses

Expense Item		This Year	Prior Year
		\$	\$
Grants and donations made	For church seismic strengthening	25,000	155,788
	Total	25,000	155,788

Expense Item		This Year	Prior Year
		\$	\$
Other expenses	Audit fees	1,840	1,265
	Bank charges	40	25
	General expenses	483	91
	Total	2,363	1,381

Note 3. Analysis of Assets

Asset Item		This Year	Prior Year
		\$	\$
Bank accounts and cash	BNZ cheque account (general fund)	7,351	5,152
	BNZ cheque account (reserve fund)	83,412	238
	Total	90,763	5,390

Asset Item		This Year	Prior Year
		\$	\$
Current investments	BNZ term investments – general fund	-	20,000
	BNZ term investments – reserve fund	-	78,000
	Fletcher building notes @7.15%	10,500	-
	Total	10,500	98,000

The 7.15% notes will mature on 15 March 2018.

Friends of Saint Mary of the Angels Charitable Trust
Notes to the Performance Report (continued)
For the year ended 31 March 2017

Asset Item		This Year	Prior Year
		\$	\$
Other current assets	Accrued interest: current investments	35	2,857
	Accrued interest: non-current investments	13	46
	Total	48	2,903

Asset Item		This Year	Prior Year
		\$	\$
Non-current investments	Fletcher building notes @7.15%	-	10,500
	Fletcher building notes @ 5.8%	5,000	5,000
	Total	5,000	15,500

The 7.15% notes will mature on 15 March 2018 and the 5.8% notes will mature on 15 March 2020.

Note 4. Analysis of Liabilities

Liability Item		This Year	Prior Year
		\$	\$
Creditors and accrued expenses	Bank audit confirmation fee	40	40
	Total	40	40

Note 5. Analysis of Accumulated Funds

This Year	General fund	Church seismic fund	Reserve fund	Total
	\$	\$	\$	\$
Opening balance	39,805	1,100	80,848	121,753
Current year earnings	(16,947)	(1,100)	2,565	(15,482)
Closing balance	22,858	-	83,413	106,271
Prior Year	General fund	Church seismic fund	Reserve fund	Total
	\$	\$	\$	\$
Opening balance	29,521	155,788	77,517	262,826
Current year earnings	10,284	(154,688)	3,331	(141,073)
Closing balance	39,805	1,100	80,848	121,753

Note 6. Significant grants and donations with conditions which have not been recorded as liability

There are no significant grants and donations with conditions which have not been recorded as liability as at 31 March 2017 (2016: NIL).

Note 7. Related parties

There are no outstanding loans to related parties and no other related party transactions or balances as at 31 March 2017 (2016: NIL).

Note 8. Subsequent events

There have been no events since 31 March 2017 that require any adjustment to these financial statements (2016: Nil).

Note 9. Contingent liabilities

At balance date there are no known contingent liabilities (2016: Nil). The Trust has not granted any securities in respect of liabilities payable by any other party whatsoever.

INDEPENDENT AUDITOR'S REPORT

To the Members of the Friends of Saint Mary of the Angels Charitable Trust

We have audited:

- the financial statements of Friends of Saint Mary of the Angels Charitable Trust (the entity) which comprise the Statement of Financial Position as at 31 March 2017 and the Statement of Financial Performance and Statement of Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information; and
- the non-financial performance information of the entity that comprises the statement of service performance, and which includes outcomes.

Qualified Opinion in respect of the financial statements

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects the financial position of the entity and its financial performance for the year then ended in accordance with Tier 3 Not for Profit Financial Reporting in New Zealand.

Opinion

The non-financial performance of the entity complies with Tier 3 Not for Profit Financial Reporting in New Zealand; and fairly reflects the performance and outcomes for the year ended 31 March 2017.

Basis for Qualified Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with other organisations of a similar nature, control over cash income from donations and fundraising activities prior to being recorded is limited, and there are no practical audit procedures to determine the effects of this limited control. There is no system of control over such cash income on which we could rely for the purpose of our audit and there are no satisfactory audit procedures that we could adopt to confirm independently that all cash income was properly recorded.

In this respect alone we have not obtained all the information and explanations that we have required.

Other than in our capacity as auditor we have no relationship with, or interests in, the Entity.

Responsibilities of Those Charged with Governance for the Financial Statements

Those charged with governance are responsible on behalf of the Entity for the preparation and fair presentation of the financial statements in accordance with Tier 3 Not for Profit Financial Reporting in New Zealand and for such internal control as those charged with governance determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, those charged with governance are responsible on behalf of the Entity for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Description_Auditors_responsibilities.aspx.



Kendons Chartered Accountants Limited

Pat Sheehan

Director

24 July 2017