

Annual Report and Financial Review

The Friends of Saint Mary of the Angels Charitable Trust

2010/11 Annual Report and Financial Review

2010/11 Board of Trustees:

Parish Priest:

Fr. Barry Scannell sm;

Archbishop's Representative:

Henry Ward;

Parish Priest's Appointees:

Jon Loader (Acting Chairman), James Young;

St. Mary of the Angels Finance Committee Appointees:

Stephen Lucy (Treasurer), Stephanie McGreevy, John Moynihan (Acting Vice Chairman)

The Trust Executive:

Acting Chairman, Acting Vice Chairman, Treasurer, Parish Priest

Major projects

During the 2010/11 year the Trust contributed funds from our existing resources to the following:

- The Parish Hall kitchen upgrade. The Trust initially set aside \$12,000 for this project, but with assistance also from the Catholic Foundation our contribution was \$7,319. The facilities in the kitchen are first class and include a new stove, a commercial dishwasher unit, refrigerator and new hot water heating plus the overall rebuild and refurbishment of the kitchen area.
- Early in this financial year the Trust agreed to contribute to the seismic strengthening of the Presbytery and the redesign of the accommodation floors. The work was completed during this financial year with the Trust providing \$30,000 towards the overall cost. The Trust also agreed to provide a further \$20,000 towards this work out of its 2011/12 budget. As well as these funds the amounts collected, after expenses, from the 2009 and 2010 Carols with the Angels events were also directed to the Presbytery upgrade. With a substantial contribution also from the Society of Mary and funding from the Parish the accommodation floors were completed to an excellent standard. These floors also include a common room, chapel, and short term guest accommodation. With this stage completed further work is planned in the coming years on stage two: the redesign of the layout of the office floor and stage three: the refurbishment of the Parish Hall and other ground floor facilities.
- Urgent electrical work needed to be carried out in the Church as there was a danger of the failure of the whole Church lighting system. The Dimtek 12 Relay Module which controls dimmers on the main lights was approximately 15 years old and had been failing for some time. The fuse carriers were overheating and were replaced. This cost \$3,417. With this work completed the Parish has

seen savings on its monthly electricity account. As well, the control panel for the lights and heaters in the Church was also failing. It was losing memory and as a consequence was not controlling the load on lights and heaters. The work on this panel has yet to be completely finished but the estimated cost (\$1931) of this work was included in our committed funds account for this financial year.

- The Trust contributed \$2333 towards the cost of upgrading and revamping the Parish's website which now also includes the Friends' Trust web pages. Professional assistance in design and layout of the site now enables easy navigation through the various, interesting, frequently updated information from the Parish and the Trust. To access the Trust pages go [here](#)

Seismic Strengthening of the Church

During the 2010/11 financial year the Parish's Restoration and Maintenance Committee continued working on the possible design options for future seismic strengthening of the Church. At this time there is no date for starting physical work on the building. Fund raising for this work is obviously a major consideration and at the February 2011 meeting the trustees discussed a suggestion from Fr Barry Scannell regarding creating a joint Parish/Trust fund raising group for this project.

Reserve Fund

During this financial year the Reserve Fund has continued to grow. Apart from regular and one off donations specified for the Reserve Fund, we also received a major bequest specifically for the Fund. Currently the total amount is approaching \$50,000 and the trustees have been considering a number of options to give the best ongoing return for this money.

The Trust financial situation

For this financial year the Trust had income of \$46,628 and outgoings of \$47,798 showing a net deficit for the year of \$1,170. The deficit was precipitated by the unexpected and unbudgeted sum required for the urgent electrical work for the Church lighting and heating.

There was no major fund raising effort this year.

The Trust Executive

As I indicated in the last financial year Annual Report I advised the trustees that I wished to step down after three years as chair of the Friends' Trust as I firmly believed that the position of chairman should be rotated on a regular basis. At that time I also indicated that I was happy to remain as a trustee. At the first meeting of trustees after last year's AGM Stephen Lucy was confirmed as Treasurer.

Because no other nominations were received for the other two positions both the Vice Chair and myself indicated that we would continue in an acting capacity. At the February 2011 Trust meeting trustee Fr Barry Scannell offered to approach a number of people associated with the Parish who could possibly be interested in becoming a trustee. The trustees felt it would be important to consider younger persons for a trustee role as they considered it was time to bring "fresh ideas and enthusiasm" to the Trust to assist in meeting the challenges ahead.

In Conclusion

I wish to thank publicly each trustee for the contributions they have made to ensure the success of the Trust in meeting its constitutional obligations, particularly the contributions made by Acting Vice Chair John Moynihan and Treasurer Stephen Lucy. I am also very appreciative of the tremendous support all trustees have given me during this past year. Sincere thanks also to our Parish Manager, Penny Holden, for overseeing the day-to-day running of our organisation. Her work is invaluable in ensuring the smooth running of the Trust.

Jon W. Loader*Chairman**Friends of St Mary of the Angels Charitable Trust*

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Statement of Financial Performance

For the Year Ended 31 March 2011

Last year		This year
\$	Income	\$
0	Requests - Reserve Fund	15,000
	Donations	
2315	Carol with the Angels	1,612
0	Church Seismic Strengthening	250
8,790	General	8,380
390	Music	0
14,300	Reserve Fund	11,100
990	Restoration & Maintenance	783
	Interest	
7,686	Interest received	8,142
342	Interest - Reserve Fund	1,361
34,813	Total Income	46,628
	Expenses	
0	Advertising	477
700	Audit Fees	840
40	Bank Charges	0
	Carols with the Angels	

377	Costs of Carols with the Angels	432
0	Grant to Parish (Presbytery)	1,938
1,509	Seismic Survey	0
231	Commission on funds invested	491
399	Floodlighting	0
482	General Expenses	282
0	Parish Building Upgrade	30,000
2,792	Printing & Stationery	269
	Repairs & Maintenance	
0	Repairs - Heaters / Lights	3,417
0	Repairs - Kitchen Upgrade	7,319
2,000	Seismic Strengthening Survey	0
0	Website	2,333
8,530	Total Expenses	47,798
26,283	Net Surplus / (Deficit)	(1,170)

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Statement of Financial Position

as at 31 March 2011

Last year		This year
\$	Current Assets	\$
10,968	BNZ Cheque Account	9,361
862	RN7 02 Reserve Fund	352
2,278	Catholic Development Fund	3,996
	Investments	
	Gillespie Young Investment	
143,440	GYW Investment - 5.3% 14 July 2011	114,130
	Gillespie Young Reserve Funds	
15,132	GYW Reserve - On Call	43,974
1,621	Accrued Interest	1,318
	Fletcher Building Notes	
10,500	Fletcher B notes 7.5% 15 Mar 2012	10,500
5,000	Fletcher B Note 8.5% 15 Mar 2015	5,000
189,801	Total Assets	188,631
	Current Liabilities	
0	Accounts Payable	0

189,801	Net Assets	188,631
	Total Funds	
161,168	Accumulated funds brought forward	172,809
26,283	Current Year Earnings	(1,170)
(14,642)	Reserve Fund	(12,461)
172,809	Accumulated funds carried forward	159,178
	Reserve Fund	
2,350	Opening Balance	16,992
14,642	Donations & Interest Earned	12,461
16,992	Closing Balance	29,453
189,801	Total Funds	188,631

For and on behalf of the Trustees:



Chairperson

Date 30/6/11

The Financial Statements have been audited. The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

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1

STATEMENT OF ACCOUNTING POLICIES

The Financial Statements presented here are for the entity "Friends of St Mary of the Angels Charitable Trust".

The Trust is exempt from income tax under the Income Tax Act 2007 and is registered with the Charities Commission under the Charities Act 2005. (Registration Number CC21962)

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

(a)

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in the previous year.

(b)

Differential Reporting

Friends of St Mary of the Angels Charitable Trust is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body. All Differential Reporting exemptions have been applied.

(c)

Goods and Services Tax

The Trust is not registered for GST purposes. All items in the Financial Statements are stated at the cost to the Trust.

2.

INCOME TAX

The Trust has charitable status for income tax purposes.

3.

CONTINGENT LIABILITIES

At balance date there are no known contingent liabilities (2010:\$0). Friends of St Mary of the Angels Charitable Trust have not granted any securities in respect of liabilities payable by any other party whatsoever.

4.

SECURITIES AND GUARANTEES

There was no overdraft as at balance date nor was any facility arranged.

5.

RESERVE FUND

The Reserve Fund is an investment fund set up to provide on-going funding for the restoration and maintenance of the interior and exterior of St Mary of the Angels Church. The Reserve Fund will provide interest that the trustees can decide to either spend on or contribute to projects within the Parish. Apart from extraordinary circumstances (as outlined in the Constitution), the Reserve Fund remains intact and only the interest can be used by the trustees.

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The Friends of Saint Mary of the Angels Charitable Trust Audit Report

To the Readers of the Financial Statements of Friends of St Mary of the Angels Charitable Trust

We have audited the financial statements of Friends of St Mary of the Angels Charitable Trust which comprise the Statement of Financial Position as at 31 March 2011, and the Statement of Financial Performance for the year then ended, and a summary of significant accounting policies and other explanatory information .

Trustees' Responsibilities

The trustees are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosure in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in Friends of St Mary of the Angels Charitable Trust.

Qualified Opinion

In common with other organisations of a similar nature, control over certain cash income prior to being recorded is limited, and there are no practical audit procedures to determine the effects of this limited

control. There is no system of control over such cash income on which we could rely for the purpose of our audit and there are no satisfactory audit procedures that we could adopt to confirm independently that all cash income was properly recorded.

In this respect alone we have not obtained all the information and explanations that we have required.

In our opinion, except for adjustments that might have been found to be necessary had we been able to obtain sufficient evidence concerning cash income, the financial statements present fairly, in all material respects the financial position of Friends of St Mary of the Angels Charitable Trust as at 31 March 2011 and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.

A handwritten signature in black ink, appearing to read 'Kendons', written in a cursive style.

Kendons Audit Partnership
Chartered Accountants
Lower Hutt
30 June 2011