



# Friends of St Mary of the Angels Charitable Trust

Charities Commission Registration CC21962

## Performance Report

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For the year ended 31 March 2018

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**Friends of Saint Mary of the Angels Charitable Trust**  
**Entity Information**  
**For the year ended 31 March 2018**

Legal Name of Entity: Friends of Saint Mary of the Angels Charitable Trust  
Type of Entity and Legal Basis: Charitable Trust  
Registration Number: CC21962

**Entity's Purpose or Mission:**

The establishment of the Friends of Saint Mary of the Angels Charitable Trust ("the Trust"), as defined in the constitution, is for "the benefit of religious, charitable and educational purposes of the Parish of Saint Mary of the Angels, Boulcott Street, Wellington, New Zealand and in particular, but without limitation to:

- a) the restoration of the historic Church of Saint Mary of the Angels,
- b) the ongoing maintenance, upkeep and preservation of the Church of Saint Mary of the Angels,
- c) the preservation and upkeep of the Church's archives and any historical exhibition,
- d) the maintenance of the presbytery, and
- e) the development and maintenance of the grounds and environs.

**Entity Structure:**

The Trust is an independent body with its own constitution and separate from the Parish of Saint Mary of the Angels although its primary reason for existence is as detailed above. Whenever the Parish of Saint Mary of the Angels' Preservation and Maintenance Committee and Finance Committee decide that major work is necessary, they work together with the Trust, through its Parish Priest, when finance is required. The Trust is not necessarily the lead fund raiser or the only provider of funds because the Parish Finance Committee as is necessary, will also on occasions approach donors and organisations for funding part or all of such work. The Trustees when deciding on any funds raised by the Trust must always consider the financial viability of the Trust at all times.

For the year ended 31 March 2018, the trustees are listed below:

1. Geoff Ellis, Chairman
2. Fr Kevin Conroy, SM, Trustee/Parish Priest (started 29 January 2018)
3. Fr Barry Scannell, SM, Trustee/Parish Priest (resigned 29 January 2018)
4. Stephen Lucy, Trustee
5. James Young, Trustee
6. Gay O'Sullivan, Trustee
7. John Moynihan, Trustee (resigned 10 April 2017)
8. Alan Kelly, Trustee (started 4 July 2017)

As at 31 March 2018, the Trust has ninety (90) members, (2017: 94).

The office of the Friends of St Mary of the Angels Charitable Trust is established at 17 Boulcott Street, Wellington 6011, New Zealand. Telephone number is +64-4-473-8074. Email address is [smoaoffice@xtra.co.nz](mailto:smoaoffice@xtra.co.nz).

**Main Sources of the Entity's Cash and Resources:**

The main source of cash and resources of the Trust is donations from its members. The unused funds are invested in fixed term deposits to earn interest.



**Friends of Saint Mary of the Angels Charitable Trust  
Statement of Service Performance  
For the year ended 31 March 2018**

**Description of the Entity's Outcomes:**

To assist with the above listed objectives the Trust will:

- a) solicit donations and gifts (including testamentary gifts),
- b) accept the control and custody of any assets which assist the Trust in achieving its objectives,
- c) upgrade and restore the Church and where appropriate and necessary to renew, replace any part or parts and to add to or modify in accordance with best trade practices to a state where it is in good order and condition,
- d) operate a capital fund (the "Reserve Fund") from which the income may be applied to meet the on going costs of maintaining and preserving the restored historic church and in maintaining the presbytery, grounds and environs surrounding the church,
- e) promote and assist in the maintenance and preservation of the special character of the church and its environs.

**Description and Quantification of the Entity's Outputs:**

	This Year	Prior Year
Donation towards the seismic strengthening of the Church	\$81,500	\$25,000
Number of Donors	10	11



**Friends of Saint Mary of the Angels Charitable Trust**  
**Statement of Financial Performance**  
**For the year ended 31 March 2018**

	Note	This Year \$	Prior Year \$
<b>Revenue</b>			
Fees, subscriptions and other revenue from members	1	4,802	7,615
Interest, dividends and other investment revenue	1	1,165	4,266
<b>Total Revenue</b>		5,967	11,881
<b>Expenses</b>			
Grants and donations made	2	81,500	25,000
Other expenses	2	1,770	2,363
<b>Total Expenses</b>		83,270	27,363
<b>Deficit for the year</b>		<b>(77,303)</b>	<b>(15,482)</b>

This performance report is to be read in conjunction with the accompanying notes.



**Friends of Saint Mary of the Angels Charitable Trust**  
**Statement of Financial Position**  
**As at 31 March 2018**

<b>Assets</b>	<b>Note</b>	<b>This Year</b>	<b>Prior Year</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Bank accounts and cash	3	8,398	90,763
Current investments	3	5,000	10,500
Other current assets	3	110	48
<b>Total Current Assets</b>		<b>13,508</b>	<b>101,311</b>
<b>Non-Current Assets</b>			
Investments	3	15,500	5,000
<b>Total Non-Current Assets</b>		<b>15,500</b>	<b>5,000</b>
<b>Total Assets</b>		<b>29,008</b>	<b>106,311</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	40	40
<b>Total Current Liabilities</b>		<b>40</b>	<b>40</b>
<b>Net Assets</b>		<b>28,968</b>	<b>106,271</b>
<b>Accumulated Funds</b>			
General fund	5	10,949	22,858
Reserve fund	5	18,019	83,413
<b>Total Accumulated Funds</b>		<b>28,968</b>	<b>106,271</b>

This performance report is to be read in conjunction with the accompanying notes.

For and on behalf of the Trustees:

Chairperson:   
 Geoff Ellis

Date: 08 July 2018



**Friends of Saint Mary of the Angels Charitable Trust**  
**Statement of Cash Flows**  
**For the year ended 31 March 2018**

	Note	This Year \$	Prior Year \$
<b>Cash flows from operating activities</b>			
<b>Cash received from:</b>			
Fees, subscriptions and other revenue from members		4,802	7,615
Interest, dividends and other investment receipts		1,063	7,121
<b>Cash was applied to:</b>			
Donations paid to SMOA parish		(81,500)	(25,000)
Payments to suppliers		(1,730)	(2,363)
<b>Net cash flow (used in)/from operating activities</b>		<b>(77,365)</b>	<b>(12,627)</b>
 <b>Cash flows from investing and financing activities</b>			
<b>Cash received from:</b>			
Receipt from the sale of investments		-	98,000
<b>Cash was applied to:</b>			
Payments to purchase investment		(5,000)	-
<b>Net cash flows from/(used in) investing activities</b>		<b>(5,000)</b>	<b>98,000</b>
 Net (decrease)/increase in cash		(82,365)	85,373
Opening cash		90,763	5,390
<b>Closing cash</b>	<b>3</b>	<b>8,398</b>	<b>90,763</b>
 <b>This is represented by:</b>			
 Bank accounts and cash	<b>3</b>	<b>8,398</b>	<b>90,763</b>

This performance report is to be read in conjunction with the accompanying notes.

**Friends of Saint Mary of the Angels Charitable Trust**  
**Statement of Accounting Policies**  
**For the year ended 31 March 2018**

**Basis of Preparation**

The Trust has elected to prepare its financial statements using Tier 3 PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of less than \$2 million. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

**Specific Accounting Policies**

**1) Goods and Services Tax**

The Trust is not registered for GST purposes. All items in the financial statements are stated at cost to the Trust.

**2) Income Tax**

The Trust has charitable status for income tax purposes and is exempt from income tax.

**3) Bank Accounts**

Bank accounts in the Statement of Cash Flows comprise bank balances with BNZ.

**4) Securities and Guarantees**

There was no overdraft as at balance date nor was there any facility arranged.

**5) Church Seismic Strengthening Fund**

The Church Seismic Strengthening Fund has been established to record the contributions made towards the seismic strengthening of the Parish Building and the Church of Saint Mary of the Angels. The balance of this Fund is now zero as disclosed in the Equity section of the Statement of Financial Position.

**6) Reserve Fund**

The Reserve Fund is an investment fund set up to provide on-going funding for the restoration and maintenance of the interior and exterior of the Church of Saint Mary of the Angels. The Reserve Fund provides interest which the Trustees can decide to either contribute to projects within the Parish or retain within the Reserve Fund. Apart from extraordinary circumstances (as outlined in the Constitution), the Reserve Fund remains intact and only the interest can be used by the Trustees. Please see note 5 for information on an extraordinary circumstance that resulted in the use of Reserve Funds this year.

The balance of this Fund has been disclosed in the Equity section of the Statement of Financial Position.

**Changes in Accounting Policies**

There have been no changes in accounting policies. All policies have been applied on bases consistent with those in the previous year.

**Friends of Saint Mary of the Angels Charitable Trust**  
**Notes to the Performance Report**  
**For the year ended 31 March 2018**

**Note 1. Analysis of Revenue**

<b>Revenue Item</b>		<b>This Year</b>	<b>Prior Year</b>
		<b>\$</b>	<b>\$</b>
Fees, subscriptions and other revenue from members	For general purpose	4,802	7,615
<b>Total</b>		<b>4,802</b>	<b>7,615</b>
<b>Revenue Item</b>			
Interests, dividends and other investment revenue	Interest – general fund	559	2,565
	Interest – reserve fund	606	1,701
<b>Total</b>		<b>1,165</b>	<b>4,266</b>

**Note 2. Analysis of Expenses**

<b>Expense Item</b>			
Grants and donations made	For church seismic strengthening	81,500	25,000
<b>Total</b>		<b>81,500</b>	<b>25,000</b>
<b>Expense Item</b>			
Other expenses	Audit fees	1,495	1,840
	Bank charges	40	40
	General expenses	235	483
<b>Total</b>		<b>1,770</b>	<b>2,363</b>

**Note 3. Analysis of Assets**

<b>Asset Item</b>			
Bank accounts and cash	BNZ cheque account (general fund)	6,433	7,351
	BNZ cheque account (reserve fund)	1,965	83,412
<b>Total</b>		<b>8,398</b>	<b>90,763</b>
<b>Asset Item</b>			
Current investments	BNZ term investments – general fund	5,000	-
	Fletcher building notes @7.15%	-	10,500
<b>Total</b>		<b>5,000</b>	<b>10,500</b>

The Fletcher building notes @7.15% was reinvested on 15 March 2018 at 5.0% and will mature on 15 March 2023.

<b>Asset Item</b>			
Other Current Assets	Accrued interest: current investments	72	35
	Accrued interest: non-current investments	38	13
<b>Total</b>		<b>110</b>	<b>48</b>

<b>Asset Item</b>			
Non-current investments	Fletcher building notes @ 5.0%	10,500	-
	Fletcher building notes @ 5.8%	5,000	5,000
<b>Total</b>		<b>15,500</b>	<b>5,000</b>

The 5.0% notes will mature on 15 March 2023 and the 5.8% notes will mature on 15 March 2020.

**Friends of Saint Mary of the Angels Charitable Trust**  
**Notes to the Performance Report (continued)**  
**For the year ended 31 March 2018**

**Note 4. Analysis of Liabilities**

Liability Item	This Year \$	Prior Year \$
Creditors and accrued expenses    Bank audit confirmation fee	40	40
Total	40	40

**Note 5. Analysis of Accumulated Funds**

This Year	General fund \$	Church seismic fund \$	Reserve fund \$	Total \$
Opening balance	22,858	-	83,413	106,271
Transfer of reserve funds for seismic strengthening work (as noted below)	81,500		(81,500)	
Transfer of Fletcher Building Notes to the Reserve Fund	(15,500)		15,500	
Current year earnings	(77,909)	-	606	(77,303)
Closing balance	10,949	-	18,019	28,968
<b>Prior Year</b>	<b>General fund \$</b>	<b>Church seismic fund \$</b>	<b>Reserve fund \$</b>	<b>Total \$</b>
Opening balance	39,805	1,100	80,848	121,753
Current year earnings	(16,947)	(1,100)	2,565	(15,482)
Closing balance	22,858	-	83,413	106,271

In this financial year, having regard to the critical funding situation for the seismic strengthening of the church of the parish of St Mary of the Angels, the Trustees decided that \$81,500 of the Reserve Fund should be applied for the seismic strengthening. Subsequently, the Trustees decided that Fletcher Building Notes amounting to \$15,500 should be transferred from the General Fund into the Reserve Fund as a way of rebuilding the Reserve Fund.

**Note 6. Significant grants and donations with conditions which have not been recorded as liability**

There are no significant grants and donations with conditions which have not been recorded as liability as at 31 March 2018 (2017: NIL).

**Note 7. Related parties**

There are no outstanding loans to related parties and no other related party transactions or balances as at 31 March 2018 (2017: NIL).

**Note 8. Subsequent events**

There have been no events since 31 March 2018 that require any adjustment to these financial statements (2017: Nil).

**Note 9. Contingent liabilities**

At balance date there are no known contingent liabilities (2017: Nil). The Trust has not granted any securities in respect of liabilities payable by any other party whatsoever.

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Friends of Saint Mary of the Angels Charitable Trust**

We have audited:

- the financial statements of Friends of Saint Mary of the Angels Charitable Trust (the entity) which comprise the Statement of Financial Position as at 31 March 2018 and the Statement of Financial Performance and Statement of Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information; and
- the non-financial performance information of the entity that comprises the statement of service performance, and which includes outcomes.

### **Qualified Opinion in respect of the financial statements**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects the financial position of the entity and its financial performance for the year then ended in accordance with Tier 3 Not for Profit Financial Reporting in New Zealand.

### **Opinion**

The non-financial performance of the entity complies with Tier 3 Not for Profit Financial Reporting in New Zealand; and fairly reflects the performance and outcomes for the year ended 31 March 2018.

### **Basis for Qualified Opinion**

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with other organisations of a similar nature, control over cash income from donations and fundraising activities prior to being recorded is limited, and there are no practical audit procedures to determine the effects of this limited control. There is no system of control over such cash income on which we could rely for the purpose of our audit and there are no satisfactory audit procedures that we could adopt to confirm independently that all cash income was properly recorded.

In this respect alone we have not obtained all the information and explanations that we have required.

Other than in our capacity as auditor we have no relationship with, or interests in, the Entity.

### **Responsibilities of Those Charged with Governance for the Financial Statements**

Those charged with governance are responsible on behalf of the Entity for the preparation and fair presentation of the financial statements in accordance with Tier 3 Not for Profit Financial Reporting in New Zealand and for such internal control as those charged with governance determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, those charged with governance are responsible on behalf of the Entity for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at [https://xrb.govt.nz/Site/Auditing\\_Assurance\\_Standards/Current\\_Standards/Description\\_Auditors\\_responsibilities.aspx](https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Description_Auditors_responsibilities.aspx).



**Kendons Chartered Accountants Limited**

Pat Sheehan

Director

08/07/2018